Volunteer Coach Checklist

We will be setting up Final Forms for coaches. All coaches will need to have certifications completed PRIOR to working with any team or athlete. All certifications need to be sent to Kim Hauck in the school office. [KHauck@cincyclassical.org](mailto:KHauck@cincyclassical.org)

Once you are set as a coach in the system, you will receive notifications (60 day/30 day) when any certifications are about to expire. Below are the certification you MUST have completed.

 Child Awareness Session. Volunteer coaches \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_????.

 FBI/BCI background check. Submit receipt for reimbursement. The FBI/BCI must be repeated every 5 years.

 Concussions in Sports. Coach shall take the National Federation of High School Associations’ class, print the certificate, save as a PDF and submit the certificate to the K-6 Athletic Coordinator as well as complete any league required training/paperwork. This certification is free and must be repeated every 3 years.

 Classical Academy Guide to Crisis Management. Coach shall receive and possess this document at all school sponsored events.

 Emergency Medical Information. Coach will receive copies of each student-athletes EMA and understands the need to have these documents present at all games, practices and other team events. The EMA will be completed and updated thru Final Forms by the athletes’ parent or guardian.

 Cardiac Arrest: Sudden Cardiac Arrest (SCA) occurs when the heart suddenly and unexpectedly stops beating, cutting off blood flow to the brain and other vital organs. If you are a coach in a community program, please use the following resource: Ohio Department of Health. You can obtain Lindseys Law thru OHSAA or Brandon’s Heart thru NFHS. This certification is free.

 CPR / First Aid Online training options: complete the online portion at your own pace thru [www.firstaidforfree.com](http://www.firstaidforfree.com) This is a free course.

 Acknowledgement of Sentinel Athletics Guiding Principles, Codes of Conduct and Disciplinary Procedures. I have reviewed and agrees to follow all policy and procedural information contained in these Guidelines.

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_

Sport(s)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please return this form to Kim Hauck at Classical Academy, Main Office.