



CINCINNATI CLASSICAL ACADEMY

FORMING HABITS OF MIND, HEART, AND SOUL

Job Description – Musical Arts Teacher (K-6)

This is a full-time, salaried position with a 9.5-month work schedule and base standard hours of 7:45 a.m. to 3:45 p.m. on school days and teacher in-service days (185 days total). The Musical Arts Teacher will also be responsible for one extracurricular duty related to the musical arts during the school year. Musical Arts Teachers will report to the Headmaster.

Position Overview

The K-6 Musical Arts Teacher has the responsibility for establishing music as a vital living experience in the life of each student. He or she is expected to understand and demonstrate effective student instruction and assessment to maximize educational achievement for all students, and to work collaboratively to ensure a working and learning climate for all students that is safe, secure and respectful.

The Musical Arts Teacher's essential duties and responsibilities are as follows:

- Demonstrating an understanding of and commitment to classical education and the vision, mission, and philosophy of the school; and consistently developing, fostering, and advancing our core virtues in students
- Developing and implementing a strategic planning system including course, unit, and lesson plans based on the Hillsdale K-12 classical curriculum's scope and sequence
- Guiding students to enjoy, appreciate, and interpret music in his or her daily life
- Encouraging and assisting students to acquire skills in music through a series of sequential experiences
- Helping students to develop their own self-discipline and creativity by providing opportunities for such in each musical experience area
- Coordinating music with other subject areas in the curriculum
- Determining the materials to be used in instruction and planning effective methods for presenting them
- Assisting in planning, preparing, and presenting programs, field trips, and festivals for the school
- Evaluating student performance in music
- Planning in-depth experiences for special groups or individuals based on student needs
- Assisting the Headmaster and staff in inventorying, organizing, ordering, and caring for music materials and equipment
- Maintaining students' grades
- Developing and maintaining a climate and culture of openness, fairness, mutual respect, kindness, support, and inquiry
- Listening and interacting effectively with students, parents, colleagues, leadership, and community members to support student learning and well being
- Modeling and reinforcing good judgment, prudence, virtue, self-discipline, and responsibility

- Establishing and maintaining a safe and secure classroom environment
- Managing student misconduct promptly and resolving conflict and crises effectively
- Moderating or leading an extracurricular activity that advances the mission of the school in the area of musical arts (e.g., choir director, piano instructor, strings instructor, etc.)
- Performing other related duties as required

Qualifications

The Musical Arts Teacher shall be a person who is well-organized, well-rounded, engaging, and who has the ability to interact joyfully with students, parents, and colleagues. Additionally, strong candidates will possess:

- Ability and commitment to furthering the classical mission and vision of the school
- Bachelor's or Master's degree in a music-related discipline or equivalent
- Ohio teacher license in music education or the willingness to pursue licensure through the RESA mentor program
- Professional mastery in a music discipline (choral, strings, percussion, etc.)
- A minimum of two (2) years of experience working with school-age children, preferably as a classroom teacher

Strong candidates will also embrace the school's organizational values:

- The tenets of classical, liberal arts education
- Community and partnership in the common pursuit of forming intelligent, virtuous citizens
- Excellence in teaching and learning
- The virtues we aim to teach our students: prudence, justice, fortitude, humility, gratitude, perseverance, and compassion

Compensation, Benefits and Hiring

Pay is competitive and commensurate with experience and qualifications. Benefits offered for full-time employees include health benefits, paid vacation, personal days, paid holidays, and enrollment in the State Teachers Retirement System. Children will receive enrollment priority if a parent is a full-time employee at the time of enrollment. All employees will be required to pass background checks.

Application Process

Teacher applicants must submit the following in a single email to Mr. Michael Rose, Headmaster: mrose@cincyclclassical.org:

- Cover letter. (Please tell us how you learned about Cincinnati Classical Academy and indicate your salary requirements.)
- Statement of your educational philosophy (in 500 words or fewer)
- Resume/curriculum vitae
- Three professional (or academic, if a recent graduate) references. Please include email address and phone number for each reference.
- College/university transcripts. Unofficial transcripts are acceptable with the initial application. Official/sealed transcripts will be required if a job is offered.